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**Designer Guidelines**

**Supplied Trees are pre-lit, but you may add additional lights.**

**You may supply your own tree, wreath, or décor .**

**If you are supplying your own artificial tree/wreath/item, please let us know the size and variety before set-up. Please *no live* trees, plants, or greenery.**

**Please skirt your tree (or use other base coverings/ decorations such as fabric, etc.) so that the tree stand is not exposed.**

**Decorations should be secured with wire or hot glue.**

**Please, no living materials or edible food items.**

**Feel free to add a gift certificate to the tree/wreath. Note expiration date if any. Please do not attach gift certificate, provide it separately for safekeeping.**

**If you are using multiple strands of lights, consider securing connections with electrical tape.**

**Please decorate the top of your tree by including a topper or large bow.**

**A variety of materials can be used to fill empty spaces, cover the tree trunk, and add shape to the tree. Suggestions include garland, ribbon, tulle, pinecones, silk flowers, picks, etc…**

**Please secure a label on your tree with your name and the name of the tree/wreath as you would like your name/tree name to appear on the tree tag.**

***THANK YOU!!!***

**Thank you for being a part of our**

**2021 Festival of Trees!**

**Trees, wreaths, and décor will be displayed at the Sonesta Resort in Shipyard from November 19th to December 4th with a special Preview Party on Thursday, November 18th from 6-8pm.   
The Preview Party is a FREE and FUN event and we encourage you to attend! The event will feature all of the amazing trees, wreaths, and holiday items on display for purchase, holiday music, light hors d’oeuvres, and a cash bar.**

**The designer name and theme will be displayed on signage on your item with a “Buy-It-Now” price. Trees best sell in the $100 to $400 range. All proceeds benefit our students in the form of our scholarship program. Trees will be judged and ribbons will be awarded and displayed for the best tree and décor in several categories.**

**Please bring your decorated item to the Sonesta lobby on  
Sunday, November 14th from Noon to 5pm or**

**Monday, November 15th from 9am-4pm**

**Please be sure to join us for the Preview Party on  
Thursday, November 18th from 6-8pm**

**Please let us know if you have any questions!  
  
 Festival of Trees Committee Co-Chairs**

**Dawn Johnson and Laren Moskowitz**

**Leslie Hart, Director of the Annual Fund & Special Events, HH Prep**[**LHart@hhprep.org**](mailto:LHart@hhprep.org) **or 843-715-8536**